MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT



This report provides an overview of the key activities carried out by the Manor Royal BID Maintenance Team each month. In addition, a separate picture report is produced showing highlights of the impact the team is making across the Business District.

View Maintenance Team Activity and Picture reports at www.manorroyal.org/maintenance

Streets and Roads

Activities carried out (✓)									8			ıce	
Road / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
All areas	All												
Baird Close	4		✓		✓	✓							
Betts Way	1		✓										
Cobham Way	5		✓										
County Oak Lane	1		✓			✓			✓				
County Oak Way	1		✓			✓	✓		✓				
Crompton Way	3		✓				✓						
Faraday Road	2		✓				✓						
Fleming Way	Various		✓				✓		✓				
Gatwick Road	Various		✓	✓	✓	✓	✓		✓			✓	
Hydehurst Lane	2		✓				✓						
James Watt Way	5		✓										
Jenner Road	2		✓										
Kelvin Lane	2		✓										
Kelvin Way	2		✓					✓					
London Road	Various		✓				✓						
Manor Royal (road)	2/3	✓	✓			✓	✓		✓	✓		✓	
Maxwell Way	4		✓				✓						
Metcalf Way	1		✓				✓		✓				
Napier Way	3		✓		✓		✓		✓				
Newton Road	2		✓										
Priestley Way	5		✓										
Royce Road	5		✓										
Rutherford Way	5		✓										
Tinsley Lane	4		✓			✓							
Tinsley Lane North	5		✓										
Wheatstone Close	5		✓										
Whittle Way	5		✓						✓				
Whitworth Road	5		✓										
Woolborough Lane	3		✓										

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Gateways (Entranceways) and Subways

Activities carried out (✔) Gateway / Subway	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
Gateway 1 (Manor Royal)	-		✓										
Gateway 2 (near Thales)	-	✓	✓										
Gateway 3 (near Astral)	-		✓										
Gateway 4 (James Watt)	-		✓										
Gateway 5 (near LoknStore)	-		✓										
Woolborough Subway	3		✓		✓	✓	✓		✓			✓	
Green Lane Subway	3		✓			✓			✓			✓	

Parks & business areas

Activities carried out (✓) Park / area	Zone	Grass cutting	Litter picking	Weed control	Hedge cutting	Leaf clearance	Bin empty	Waste clearance	Pavement cleaning	Edging	Sign cleaning	Winter maintenance	Other
Gatwick Road Parade	5		✓			✓	✓		✓				
Metcalf Way Micropark	1		✓			✓	✓		✓				
The Base Micropark	2		✓				✓						
The Terrace Pocket Park	3	✓	✓			✓	✓		✓				
Crawter's Brook	4		✓				✓		✓				
Priestley Way Corner	5		✓				✓		✓				
Rutherford Way Corner	5		✓				✓		✓				
Gatwick Road Micropark	5		✓			✓	✓		✓				
Other areas in development requiring future maintenance													
County Oak Corner	1												
MR West (near Thales)	2												
MR Central Superhub	3												
MR Central Micropark	3												
Woolborough Lane Park	3												

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Main actions provided

- Litter Picking and Bin Emptying.
- Pathways cleared of leaves using Hako Sweeper and removed by hand.
- Daily visits to Pocket Parks to clear leaves from hard standing areas.
- Baird Close hedge cutting.
- Detritus removal.
- Road sign cleaning.
- 1,560kg of leaves removed from within Manor Royal.
- Throughout November we have collected 1,360kg of litter waste.

Comments and observations

Were continuing to check grass areas hoping that it will dry out enough for us to be able to carry out another round of grass cutting before the new year. We have made start with cutting Manor Royal Road in which we will continue to cut this area once ground conditions allow.

Strong winds and heavy rain are still causing for lots of leaf fall, we'll be continuing to visit Pocket Parks and high footfall areas daily to clear leaves from pathways and seating areas.

Looking back at the stats from November 2022 we've seen a decrease in litter waste collected compared to this year, with 2,200kg being collected in November 22.

Suggestions for future actions, improvements or additional activities planned

We will be continuing to clear leaves from all Pocket Parks and high footfall areas daily to prevent any slips or trips.

Grass verges will be being monitored over next week in preparation to carry on grass cutting.

Manor Royal entrance signs will be cleaned along with any outstanding road signs that haven't been cleaned yet.

Photographic Impact Evidence (a selection of photos of work undertaken to demonstrate impact)

Please see the "Picture Report" publishedseparately and available at www.manorroyal.org/maintenance

MANOR ROYAL BID MAINTENANCE TEAM ACTIVITY REPORT Details of CORE and ENHANCED Service levels (contract extract)

Activity	Baseline Service	Enhanced Service	Total Hours
Litter, Rubbish, Fly Tip	372	2961	3333
Broken Glass, Litter in hard to	072		
reach areas, Fly tipping incidents,	30hrs per	40 litter picks	
Sweeping, Tipping/Travel	month litter	Daily litter pick in high footfall areas	
Sweeping, ripping/ rraver	picking	Litter pick in new pocket parks	
Bins	Weekly bin	27 bins emptied 3x a week	
Rubbish, Cigarette Butts, Bin Bags	empty for 6	6 original bins emptied an extra 2x pw	
Rubbisti, Cigarette Butts, Biri Bags	bins	o original bills emptied an extra 2x pw	
Mechanical Road Sweeping	90		90
	4x Sweeps pa		
Detritus + Fallen Leaves		501	501
Footpaths, High footfall areas,			
Pocket Parks, Traffic islands,		3 clearances per annum	
Laybys		- Steen and the	
Washing + Cleaning		112	112
Road Signs, Banners,			
Seats/Benches, Paving, Bus Stops,		2 per annum	
Jet Washing, Bins			
Grass cutting	440	632	1072
Verges, Banks/bunds,			
Roundabouts, Box Mowing	5x Verge Cuts	7 Verge Cuts	
	4x Bund Cuts	6 Bund Cuts	
		Pocket Parks	
		Box Bowing (Crawters Brook, Terrace)	
Grounds Maintenance	24	450	474
Hedges, Shrubs, Planters, Tree			., .
Trimming, Weed Spraying	1x pa Hedge	1 Hedge cut, including Crawters Brook willow	
Trimming, Weed Spraying	Cut	hedging and beech hedges in pocket parks	
	Cut	2 shrub maintenance visits, including Gateway 3	
		roundabout, Bramble Areas and the Pocket Parks	
		2 Weed sprays and 2 dead weed removal visits	
		N.B. WSCC provide Two weed sprays per annum,	
		and responsible for the maintenance of all public	
		realm shrub areas owned by WSCC.	
Inspections, Reporting,		208	208
Rectifying, Representing			
Banner Fixing, Attending BID			
events and progress meetings,			
Monthly reports, Service			
requests and complaints,			
Facilitating volunteering events			
Total Hours	926	4864	5790